

新北市 115 年度國小外籍英語教學人員(TFETP)專業成長研習

【系列五：講師培訓】實施計畫

新北教國字第1151842673號函

壹、依據：新北市115年度國民小學推動英語教育工作計畫。

貳、目的：

- 一、培育具專業教學知能與實務經驗之中、外籍英語教學成為講師，建構穩定且具延續性之外師講座人才庫，強化本市研習師資量能與專業支持體系。
- 二、透過系統化培訓課程，培養中、外籍英語教師公開演說表達能力，提升其擔任研習講師之授課品質與課程引導能力。
- 三、促進中、外籍英語教師教學專業化發展，協助其由教學者角色進階為教學引導者與分享者，放大優質教學經驗之擴散效益。

參、主辦單位：新北市政府教育局

肆、承辦單位：新北市英語教育資源中心（下稱英資中心）

伍、參加資格：

本計畫預計培訓本市 TFETP 外師在職培訓專業成長系列研習之種子講師，採推薦制辦理，推薦名單如【附件一】，參加資格如下：

- 一、本市 TFETP 方案之外籍英語教學人員，完整參與本市 TFETP 專業成長系列一至四研習並取得證書，且外部考核成績優異，經本市英資中心推薦者。
- 二、本市資深中、外籍英語教師，教學表現優良，具專業分享熱忱及擔任講師之經驗，經本市英資中心推薦者。

陸、權利及義務：

- 一、本培訓包含四個階段：第一階段增能研習，第二階段社群研討，第三階段實際授課，以及第四階段回饋授證。
- 二、須全程參與四階段培訓，且於116年度至少擔任一場本市 TFETP 外師培訓講師，其學員回饋評量的平均分數在4.0以上者，始取得由本局核發講師證書。

柒、實施方式及研習內容：

一、第一階段增能研習

1. 實施方式：採集中研習方式辦理，以理念宣導、共識凝聚、社群建立為主。
2. 研習日期：115年9月30日（星期三）
3. 研習地點：新北市三重區修德國民小學 龍鳳樓2F 校史室（新北市三重區重陽路三段3號）
4. 研習課表：

Time 時間	Topic 課程	Host / Presenter 主持人 / 講座
09：30～10：00	Sign In 報到	新北市英語教育資源中心
10：00～10：10	Philosophy of the Instructor Training Program 講師班規劃之理念	李美江主任 (新北市英語教育資源中心)
10：10～12：00	Teacher Tribe Gathering 社群相見歡	社群主持人： Mr. Dwight Kilborn 教學顧問 甯麗娟教學顧問 陳慈君教師 (新北市英語教育資源中心)
12：00～13：00	Lunch 午餐	新北市英語教育資源中心
13：00～16：00	Co-Prep Basecamp 共備基地營	社群主持人： Mr. Dwight Kilborn 教學顧問 甯麗娟教學顧問 陳慈君教師 (新北市英語教育資源中心)

5. 研習時數及假別：

(1)本局核予參與之教師公假出席，全程參與者核發研習時數5小時，遲到或早退酌予扣減研習時數。

(2)擔任本案增能研習之講師及工作人員，核予公假方式出席。

6. 注意事項：請與會之外師攜帶筆記型電腦與會（搭配滑鼠使用為佳）。

二、第二階段社群研討

1.研討方式：由社群主持人帶領，進行對話與討論，據以建構研習課程之內涵，並進行講綱內容深究，共同實作發展並整合講綱。

2.研討時間及地點：共3次，進行講綱研發整合以及授課技巧練習與觀摩。

(1) 11月18日星期三，下午1:00~4:00（線上）。

(2) 12月2日星期三，下午1:00~4:00（線上）。

(3) 12月23日星期三，上午10:00~下午4:00（實體，地點：修德國小）。

3.研習時數及假別：社群研討時間核予參與之教師及工作人員公假出席，全程參與者核發研習時數11小時，遲到或早退酌予扣減研習時數。

三、第三階段實際授課

1. 實施方式：由各社群主持人協調授課時間，實際進行講課，擔任專業成長系列研習之講師。

2. 辦理時間：預計116年1月。

3. 辦理地點：本市修德國小。

4. 假別：參與本案人員擔任講師或助教之場次，研習當天核予公假方式出席，場次及日期另函通知。

四、第四階段回饋授證

1. 實施方式：依據學員問卷結果，提供授課講師質性與量化之回饋，並辦理參訪研習，提供講師間互相交流、授課經驗分享及增能之機會。

2. 辦理時間：預計116年3~5月。

3. 辦理地點：待定。

4. 研習時數及假別：參與回饋授證之教師及工作人員核予公假登記，全程參與者核發研習時數6小時，遲到或早退酌予扣減研習時數。

捌、注意事項：

一、請研習參與者填寫資料表：<https://forms.gle/64SmuxTf1NsEMZm8A>

二、請各校轉知種子講師相關培訓訊息，英文版相關資訊請參見【附件2】。

三、請參與研習人員自備環保杯。

四、研習場地不提供停車服務，請盡量搭乘大眾運輸工具前往。

五、本案聯絡人：陳慈君教師，聯絡電話：(02)2980-0495分機195，電子郵件：

tzuchun999@gmail.com

玖、經費來源：由本局核定之「115年度國民小學推動英語教育工作計畫」項下相關預算支應。

拾、獎勵：依本局核定之「115年度國民小學推動英語教育工作計畫」逕行敘獎

一、承辦本案有功人員依「公立高級中等以下學校校長成績考核辦法」、「公立高級中等以下學校教師成績考核辦法」及「新北市政府所屬各級學校及幼兒園辦理教師敘獎處理原則」附表第2項第2款規定辦理敘獎，工作人員嘉獎 1 次以 4 人為限，含主辦人1人嘉獎2次。

二、社群主持人：全程實際參與社群主持且績效良好之人員依據「公立高級中等以下學校校長成績考核辦法」、「公立高級中等以下學校教師成績考核辦法」及「新北市政府所屬各級學校及幼兒園辦理教師敘獎處理原則」附表第2項第2款規定嘉獎1次。

拾壹、本計畫奉核後實施，修正時亦同。

【附件 1】 【Attachment 1】

【系列五：講師培訓】 推薦名單

Track 5: Instructor Training Program

List of Recommended Prospective Instructors

編號 No.	服務單位 School / Organization	姓名 Name
1	新北市英語教育資源中心 New Taipei City English Education Resource Center	Mr. Dwight Kilborn
2	新北市英語教育資源中心 New Taipei City English Education Resource Center	甯麗娟 Ms. Li-Chuan Ning
3	新北市英語教育資源中心 New Taipei City English Education Resource Center	陳慈君 Ms. Tzu-Chun Chen
4	龍埔國小 Longpu Elementary School	Ms. Michelle Vatcher
5	南勢國小 Nanshi Elementary School	Mr. Darcy Lopéz
6	後埔國小 Houpu Elementary School	Mr. Joshua Chandler Kugler
7	東湖國小 Donghu Elementary School	Ms. Karlene Besana Savedra

2026 New Taipei City Professional Development Workshop

for TFETP Foreign English Teachers

Track 5: Instructor Training Program

1. **Main organizer:** The Education Department of New Taipei City Government

Assisting organizer: New Taipei City English Education Resource Center (EERC)

2. **Eligibility**

This program is designed to train prospective instructors for New Taipei City's TFETP In-Service Professional Development Workshops. Participation is by recommendation only. The list of recommended candidates is provided in 【Attachment 1】. Eligibility requirements are as follows:

- (1) Foreign English teaching personnel under the New Taipei City TFETP Program
Candidates must have fully participated in Tracks 1 through 4 of the New Taipei City TFETP Professional Development Workshops and obtained the corresponding certificates, demonstrated excellent performance in external evaluations, and been recommended by the New Taipei City English Education Resource Center.
- (2) Experienced local and foreign English teachers in New Taipei City
Candidates must demonstrate strong teaching performance and enthusiasm for professional sharing, and be recommended by the New Taipei City English Education Resource Center.

3. **Rights and Responsibilities**

- (1) The instructor training program consists of four stages:
 - Stage 1: Professional Development Training
 - Stage 2: Professional Learning Community Sessions
 - Stage 3: Serving as an Instructor in TFETP PD Workshops
 - Stage 4: Feedback and Certification
- (2) Participants must complete all four stages of the training program and serve as an instructor for at least one New Taipei City TFETP professional development session in 2027. To qualify for an instructor certificate issued by the New Taipei City Government Department of Education, participants must also receive an average participant feedback rating of 4.0 or above for the session they teach.

4. Implementation and Training Content

Stage 1			
Professional Development Training			
Implementation	The training will be conducted in a centralized, in-person format, with a primary focus on introducing key concepts, building shared understanding, and establishing a professional learning community.		
Date	September 30, 2026 (Wednesday) 9:00~16:00		
Format	In-Person Workshop		
Venue	Xiude Elementary School, Sanchong District, New Taipei City School History Room, 2F, Longfeng Building (No. 3, Sec. 3, Chongyang Rd., Sanchong Dist., New Taipei City)		
Training Schedule	Time	Topic	Host / Presenter
	09 : 30~10 : 00	Sign In	New Taipei City English Education Resource Center
	10 : 00~10 : 10	Philosophy of the Instructor Training Program	Ms. Yvonne Li (Director, New Taipei City English Education Resource Center)
	10 : 10~12 : 00	Teacher Tribe Gathering	Mr. Dwight Kilborn Ms. Gema Ning Ms. Sandy Chen (New Taipei City English Education Resource Center)
	12 : 00~13 : 00	Lunch	New Taipei City English Education Resource Center
	13 : 00~16 : 00	Co-Prep Basecamp	Mr. Dwight Kilborn Ms. Gema Ning Ms. Sandy Chen (New Taipei City English Education Resource Center)
Training Hours and Official Leave	(1) Participants will be granted official leave to attend the training. Participants who complete the entire training will receive 5 hours of professional development credit. Training hours may be reduced accordingly for late arrival or early departure. (2) Instructors and staff members assigned to this professional development training will also be granted official leave to attend. Please refer to Attachment 1 for the list of instructors.		
Note	Participating foreign teachers are requested to bring a laptop computer to the training. Bringing a mouse for use with the laptop is also recommended.		
Stage 2			
Professional Learning Community Sessions			

Implementation	The sessions will be facilitated by community leaders. Participants will be divided into three groups for discussion and collaborative dialogue to develop the content of the training program. They will also conduct an in-depth review of the instructional outline and work collaboratively to develop, refine, and integrate its content.
Dates and Venues	A total of three sessions will be held to develop and consolidate the instructional outline, as well as to practice and observe instructional techniques. Online Workshops: (1) November 18, 2026 (Wednesday), 1:00–4:00 p.m. (2) December 2, 2026 (Wednesday), 1:00–4:00 p.m. In-Person Workshop: (3) December 23, 2026 (Wednesday), 10:00 a.m.–4:00 p.m. at Xiude Elementary School
Professional Community	(1) Classroom Management Strategies (2) Listening and Speaking Teaching Strategies and Assessment (3) Reading and Writing Teaching Strategies and Assessment
Training Hours and Official Leave	Participating teachers and staff members will be granted official leave to attend the professional learning community sessions. Participants who complete all sessions will receive 11 hours of professional development credit. Professional development hours may be reduced accordingly for late arrival or early departure.
Stage 3 Serving as an Instructor in TFETP Professional Development Workshops	
Implementation	The community leaders will coordinate the teaching schedule for each participant. Participants will then deliver the training sessions and serve as instructors for the TFETP Professional Development Workshop Track 1.
Dates	The workshops are tentatively scheduled for January 2027.
Venue	Xiude Elementary School, Sanchong District, New Taipei City (No. 3, Sec. 3, Chongyang Rd., Sanchong Dist., New Taipei City)
Official Leave	Participants serving as instructors or teaching assistants in TFETP PD Workshops will be granted official leave on the days of their assigned schedule. The specific workshop assignments and dates will be announced separately through an official notice.
Stage 4 Feedback and Certification	
Implementation	Based on participant survey results, instructors will receive both qualitative and quantitative feedback on their presentation. A

	professional visit and training session will also be organized to provide instructors with opportunities to exchange ideas, share teaching experiences, and further enhance their professional knowledge and instructional skills.
Dates	The program is tentatively scheduled to take place between March and May 2027.
Venue	To be determined.
Training Hours and Official Leave	Participants and staff members participating in the feedback and certification session will be granted official leave. Participants who complete the entire session will receive 6 hours of professional development credit. Professional development hours may be reduced accordingly for late arrival or early departure.

5. Notes

- (1) Please complete the Training Information Form: <https://forms.gle/64SmuxTf1NsEMZm8A>
- (2) Schools are requested to ensure that their foreign teachers are informed of this training program and to approve official leave for the prospective instructors participating in the program so that they may attend all stages of the training and serve as instructors for workshops organized by New Taipei City.
- (3) Participants are requested to bring their own reusable cups.
- (4) Parking will **NOT** be available at the training venue. Participants are encouraged to use public transportation whenever possible.
- (5) Contact Person: Ms. Sandy, Tzu-Chun, Chen

Tel.: (02) 2980-0495, ext. 195

Email: tzuchun999@gmail.com